CHECKLIST FOR SUBMITTING A SECTION 38
NOTIFICATION OF INTENT TO DEVELOP APPLICATION VIA SAHRIS

STEP 1: APPLICATION START

1

☐ Applicant Role:
If you are not the registered landowner the following documentation must be submitted
- ○ Landowner Consent;
- ○ Power of Attorney; and
- ○ If the registered landowner is a company or a trust, a Company/Trust Resolution.

STEP 2: DETAILS OF PROPOSED DEVELOPMENT

2

☐ Detailed description of the proposed development.
☐ Estimated construction cost of the development in South African Rands (ZAR).

STEP 3: SITE DETAILS

3

☐ Current zoning and land use of the property and predominant land use of the surrounding properties.
☐ A .kml file depicting the site of the proposal.
☐ Approximate development footprint (in square meters or hectares).

STEP 4: HISTORICAL OVERVIEW

4

☐ A historical overview of the site and its context.

STEP 5: IDENTITFICATION OF HERITAGE RESOURCES AND POTENTIAL IMPACTS

5

☐ A summary of the anticipated impacts of the proposed development on heritage resources.

STEP 6: SUPPORTING DOCUMENTATION

6

☐ A title deed or deed search.
☐ An SG Diagram or compilation document.
☐ Annotated photographs of the wider context of the site, the site itself, and any structures or features on the site.
☐ A site development plan (SDP) where applicable.
☐ Proof of payment with the correct payment amount and correct reference as per the HWC fee schedule and payment reference convention linked here: https://www.sahris.org.za/node/358450

Western Cape Government
FOR YOU

ILifa leMveli leNtshona Kolor
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