

**APPROVED MINUTES OF A MEETING OF HERITAGE WESTERN
CAPE (HWC) INVENTORIES, GRADING AND INTERPRETATION COMMITTEE
(IGIC) HELD ON THE 4th of September 2025, AT 09H00 VIA TEAMS**



1. Opening and Welcoming

The Chairperson, Mr. Ron Martin opened the meeting and welcomed everyone at 09:00 and welcomed everyone present.

2. Attendance

IGIC Committee

Mr Ron Martin (RM)
Ms Laura Milandri (LM)
Ms Jenna Lavin (JL)
Ms Emmylou Bailey (EB) arrived (12:00)
Ms Robyn Humphreys (RH) left (12:20)
Mr Glynn Alard (GA)

HWC Staff

Ms Cecilene Muller (CM)
Mr Jonathan Windvogel (JW)
Ms Colette Scheermeyer (CS)
Ms Nosiphiwo Tafeni (NT)
Ms Aneeqah Brown (AB)
Ms Yusrah Hoosain (YH)
Ms Sneha Jhupsee (SJ)
Ms Sofia Vy Menell Brief
Mr Ruan Brand (RB)
Ms Chiara Signh (CSI)
Ms Xola Mlwandle (XM)

Legal Advisor

Visitors

Mr Aubrey Mathew

3. Apologies

Legal Advisor

Ms Penelope Meyer (PM)

Absent

Ms Amber Williams

4 Acceptance of the Code of Conduct

4.1 Declaration for members to re-affirm their commitment to the Code of Conduct

5 Approval of the agenda dated 4th September 2025.

HWC IGIC Minutes 4th September 2025.

- 5.1 The Committee resolved to approve the agenda dated 4th September 2025 with minor edits. JL moved to adopt the approval of the agenda and LM seconded.

6 Approval of the previous minutes Date 1st August 2025.

- 6.1 The Committee resolved to approve the minutes dated 1st August 2025 with minor edits ML moved to adopt the approval of the agenda and JL seconded.

7 Disclosure of conflict of interest

- 7.1 None

8. Confidential Matters

- 8.1 None

9 Appointments

- 9.1 None

10 Administrative Matters

- 10.1 Report back on Appeals, Tribunals. **PM**

- 10.1.1 The matter is held over to the next IGIC meeting date 7th November 2025.

- 10.2 Discussion of attendance at any upcoming Tribunal meetings

- 10.3 Baboon Point_ S29 Application-Update. **CM**

- 10.3.1 The application has been withdrawn by the nominator.

- 10.4 Unveiling Ceremony – The Green Point Common Provincial Heritage Site

- 10.4.1 Ms Muller reported on progress on the ceremony. The badge is to be unveiled on 9 October 2025 at the City of Cape Town Smart Living Centre, Green Point Common. **CM**

- 10.5 Maitland Exemption. **JW**

The committee decided that a response email must be sent to the City of Cape Town. The email should address the points raised in response to the City's email dated 21 August 2025. It must also provide more information to help identify additional significant heritage resources that should be placed on the Heritage Register before the Maitland area can be exempted from sections 34 and 38 of the NHRA.

The response must include the social significance of Maitland Hall and the Maitland Police Station. It must also include a revised list of all sites in the proposed Maitland area that should be added to the Heritage Register. This includes all significant Grade IIIA, IIIB, and IIIC sites in the area.

11 Standing Items

- 11.1 Report back on Council Meetings. **RM**

11.2 Site inspections undertaken

- 11.2.1 None

11.3. Proposed Site Inspection

- 11.3.1 Hotagterklip, Struisbaai, as per the Section 27 nomination,.

Dates: 9-11 October 20-25 and attended by Ron Martin, Lauri Milandri and Robyn Humphreys.

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12 Policy Matters

12.1 Guideline for designation of Heritage area that is being circulated: Held over to the next meeting.

12.2 The proclamation and reassessment added: Held over to the next meeting.

MATTERS TO BE DISCUSSED

13 Proposed nominations of Provincial Heritage Sites

13.1 Salt River Hall

The matter was held over until a future meeting to allow the relevant parties more time to comment on the correspondence received from the City of Cape Town.

13.2 Van der Stel Sports Club, Du Toit Street, Stellenbosch.

S27 Documentation.

Ms Cecilene Muller introduced the item.

DISCUSSION

- The application is for a S27 nomination for declaration as a Provincial Heritage Site under the National Heritage Resources Act, no.25 of 1999
- The declaration is done on behalf of the Van der Stel Sports Council and the Stellenbosch residents.

FURTHER REQUIREMENTS

- The proposed boundary of the site is to be determined through a mapping exercise and the provision of a surveyor- general diagram,
- The development threats to the proposed site are to be clarified.
- Photographs of the existing structures are to be provided.
- It is requested that additional information to support the request for provincial heritage status is provided, especially with regards to the site's socio- historic significance.

The Committee resolved to undertake a site inspection.

CM

13.3 Draft Serial Nomination Dossier: Basil February Gravesite / Mayoli Gravesite & Ashley Kriel Gravesite, Cape Town Metropolitan.

S27 Documentation.

Ms Cecilene Muller introduced the item.

DISCUSSION

- Ms. Muller requested guidance on the format, layout and content of the draft serial nomination for the graves and gravesites of Basil February, Madoda Mayoli Gravesite and Ashley Kriel. A batch of Individual nominations (three at a time) will be done and added to the serial nomination.

- The nomination of the three graves forms part of a bigger project tied to the return of the mortal remains of Basil February and Madoda Mayoli, together with the grave of Ashley Kriel contributing to the liberation heritage of the Western Cape.
- Members highlighted the fact that only 15 graves or burials are declared PHS and discussed the unique context of South Africa declaring graves as PHS.
- It was noted that it is currently not considered international best practice to declare the graves of individuals as formally protected heritage resources. However, it is also noted that in South Africa, grave sites are often the only tangible sites that remain of our country's liberation history, and so are appropriate representations of the past.
- It was underlined that a strong thematic framework can assist with adding additional sites to the serial nomination.
- Questions pertaining to who nominates the sites and if associated sites will also be declared were raised by committee members. It was indicated that any member of the public can nominate a site for provincial heritage status.

RECOMMENDATIONS

The serial statement of significance must be condensed and the statement of significance for each individual nomination is to be separate. The nominations must clearly articulate why these graves have been nominated to avoid controversy around decision-making. Consultation must be undertaken with all interested and affected parties.

CM

14.1 Provincial Heritage Site plaque replacement

14.1 None

15 Sections 27, 28, 29, 30 & 31 Formal Protections

15.1 None

16. Section 29: Proposed provincial protection for discussion

16.1 None

17. Proposed Exemptions

17.1 None

18. Conservation Body Registration

18.1 None

19. Amendment of conservation body boundaries

19.1 None

20. Surveys/Inventories

20.1 None

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21. Other
21.1 Draft gazette notice, Battle of Muizenberg, Muizenberg

Ms Cecilene Muller introduced the item.

DISCUSSION

The approved exemptions must be excluded from the gazette notice because it is already included in the Conservation Management Plan for the PHS.

DECISION

The Committee resolved to approve the gazette notice for the Battle of Muizenberg with the suggested edits.

21.2 Draft gazette notice, Javia Street Masjid, 43 Market Street, Strand.

Ms Cecilene Muller introduced the item.

DISCUSSION

The approved exemptions for the PHS must be excluded from the gazette notice because it must be included in a heritage agreement between the owners and HWC.

DECISION

The Committee resolved to approve the gazette notice with the suggested edits.

22. Adoption of Resolutions and Decisions

The Committee unanimously adopted the decisions and resolutions, with JL proposing and GA seconding the proposal.

23. Date of next meeting:

27th November 2025

24. CLOSURE: 12: 46

MINUTES APPROVED AND SIGNED BY:

CHAIRPERSON



DATE 27th November 2025

SECRETARY

DATE

APPROVED