

**APPROVED MINUTES OF THE MEETING OF HERITAGE WESTERN
CAPE (HWC) INVENTORIES, GRADING AND INTERPRETATION COMMITTEE
(IGIC) HELD ON THE 6 FEBRUARY 2026, AT 09H00 VIA TEAMS**



1. Opening and Welcoming

The Chairperson, Mr. Ron Martin, opened the meeting at 09:04 and welcomed everyone present.

2. Attendance

IGIC Committee

Mr Ron Martin (RM)
Ms Laura Milandri (LM)
Ms Jenna Lavin (JL)
Ms Robyn Humphreys (RH)

HWC Staff

Ms Cecilene Muller (CM)
Mr Jonathan Windvogel (JW)
Ms Nosiphiwo Tafeni (NT)
Ms Aneeqah Brown (AB)
Ms Yusrah Hoosain (YH)
Mr Ruan Brand (RB)
Ms Nuraan Vallie (NV)
Ms Colette Scheermeyer (CS)

Legal Advisor

Ms Penelope Meyer (PM)

Visitors

Ms Katherine Robinson
Mr Paul Slabbert
Mr Donald October
Ms Emmerentia De Kock
Ms Mellissa Vanwyk
Mr Johan Piek
Ms Ursula Rigby

Mr Bert Johnson
Ms Sue Townsend
Mr Chefferino Fortuin
Dr Stephen Townsend
Mr Darren Gordon
Ms Jane Prinsloo
Mr Chief Kevin Maart

3. Apologies

Ms Emmylou Bailey (EB)

Absent

4 Approval of the agenda dated 6th February 2026.

HWC IGIC Minutes 6th February 2026

4.1 The Committee resolved to approve the agenda dated 6th February 2026, with minor edits. LM moved to adopt the approval of the agenda and JL seconded.

5. Disclosure of conflict of interest and acceptance of code of conduct

5.1 All members accepted the Code of Conduct with no conflict of interest.

6 Approval of the previous minutes Date 27th November 2025.

6.1 The Committee resolved to approve the minutes dated 27th November with minor edits. RH moved to adopt the approval of the agenda and LM seconded.

7 Recusals

7.1 None

8. Confidential Matters

8.1 None

9 Appointments

9.1 None

10 Administrative Matters

10.1 Report back on Appeals, Tribunals.
None

PM

11 Standing Items

11.1 Report back on Council Meetings. **RM**

11.2 Site inspections undertaken and report

11.2.1 Gloria Heights, 18 Axminster Road, Muizenberg. **CM**

11.3. Proposed Site Inspection

11.3.1 Stoffbergfontein
Date: 2 March 2026

12 Policy Matters

12.1 The proclamation and reassessment of previous National Monuments.

MATTERS DISCUSSED

13 Proposed nominations of Provincial Heritage Sites

13.1 Van der Stel Sports Club, Du Toit Street, Stellenbosch. (MA)

S27 Documentation.

Ms Cecilene Muller introduced the item.

Ms Katherine Robinson, Dr Townsend and Ms Mellissa Vanwyk, were present and took part in the discussion.

DISCUSSION

- The matter was previously heard in the IGIC Committee meeting on the 5th of June and 27 November 2025.
- The application is a S27 nomination for the declaration of the Van Der Stel Sports Complex, Stellenbosch as a Provincial Heritage Site (PHS) under the National Heritage Resources Act, no. 25 of 1999.
- The nomination is submitted on behalf of the Van der Stel Sports Club and the Stellenbosch residents.
- The Committee had the following further requirements: The PHS Boundary of the site to be determined through a mapping exercise and the provision of a surveyor- general diagram,
- The development threats to be clarified.
- Photographs of the existing structures to be provided.
- The additional information must support the request for provincial heritage status, especially with regards to its socio-historic significance.
- The Committee undertook a site inspection in October 2025 to the sports complex.
- The committee noted the submission of an expanded heritage motivation received on the 30th of January 2026 from the nominator
- In light of the site inspection report and not having received the requested further information, the Committee recommends that the matter be held over to a next IGIC Committee meeting pending the submission of the requested information.

HELD OVER

The Committee resolved to hold the matter over in order to assess the further information provided by the Stellenbosch Municipality; and in anticipation of the further information requested from the applicant at the IGIC meeting of 7 May 2026.

CM

13.2 Hotagterklip Heritage Terrain, R319 Main Road, Struisbaai. (Matter Arising)

S27 Documentation and additional information was tabled

Ms. Cecilene Muller gave the presentation.

DISCUSSION

The following was discussed:

- The matter was previously heard in the IGIC Committee meeting on the 9th of May 2025
- The nomination is for the Hotagterklip Heritage Terrain to be declared a Provincial Heritage Site.
- The site is nominated by Ms Emmerentia de Kock from the Agulhas Heritage Society.
- The Committee noted that the proposed area identified and submitted is gradable as a Grade II cultural landscape.
- In the previous IGIC Committee meeting the Committee decided based on the extensive history of the area and recognised cultural landscape significance the site, the Committee resolved to commence with the procedure for the declaration in terms of section 27 (8) on the National Heritage Resource Act.

- The Committee resolve to proceed with the S27 consultation process as per the original submission including the proposed PHS boundaries.
- In terms of S27(8) on 8 December 2025, 30-day consultation letters were sent to SAHRA and the Cape Agulhas Municipality to provide comment within 30 days regarding the nomination of the Hotagterklip Heritage Terrain as a PHS. SAHRA requested the extension of the 30-day owner consultation period because of the festive season which had occurred during this period.

HELD OVER

The committee resolved to extend the commenting period in terms of s 27(8)(d) of the NHRA until the end of February, after which the process in terms of s27(8)(a) will be followed.

CM

13.3 Gloria Heights, 8 Axminster Road, Muizenberg. (MA)

S27 Documentation and additional information was tabled

Site inspection was undertaken on the 7th of January 2026, by Ms L Milandri, Ms J. Lavin and Cecilene Muller.

Ms L. Milandri presented the site inspection report.

Ms. Cecilene Muller gave the presentation.

DISCUSSION

The following was discussed:

- The application is for a S27 nomination for declaration as a Provincial Heritage Site under the National Heritage Resources Act, no.25 of 1999, for Gloria Heights Corner of Administer and Ermington Road.
- The application was submitted in October 2025, by the Muizenberg Historic Society.
- Following the site inspection on 7 January 2026, the report submitted indicates a grading of IIIA for the built form which also the grading by the City of Cape Town.
- The Committee noted that the nomination can be submitted again at a later stage should additional information be available that provides evidence for a higher grading than IIIA.

RECOMMENDATION

The committee resolved not to proclaim the site as a Provincial Heritage Site. The Committee recommends that the site be placed on the heritage register as a Grade III, and that the information included in the nomination application be placed on SAHRIS.

CM

13.4 Erven 18228, 15349, Haardekraaltjie Cemetery, Stellenbosch University, Parow(NM)

S27 Documentation and additional information was tabled

Ms. Cecilene Muller gave the presentation.

Ms Jenna Theron, Chief Kelvin Maart and Chefferino Fortuin, were present and took part in the discussion.

DISCUSSION

The following was discussed :

- The site is a application a S27 application
- The site is nominated by Mr Chefferino Fortuin in terms of S27 of the NHRA for declaration as a Provincial Heritage Site.
- The site is located with in an urban space and a portion A is in the Stellenbosch University Medical Facility, B is the Tygerberg Hospital and C is a transit railway junction yard.
- The Committee notes that the significance of the burial ground arises out of the fact that it is representative of a history of systematic neglect of burial grounds, of historically marginalised groups, through apartheid bureaucratic processes.
- These processes resulted in descendants of those buried at Hardekraaltjie Cemetery being disconnected from the site.
- The process of remembering the burial ground by descendent communities, is an important process of healing and restorative justice in post-apartheid South Africa and thus the site should be marked as significant.

DECISION

The Committee resolved to initiate the process to declare the Haardekraaltjie Cemetery as a Provincial Heritage Site in terms of Section 27(8)(d). The boundaries of the proposed Provincial Heritage Site will be confirmed once the existing Section 36 process has been concluded.

CM

14.1 Provincial Heritage Site plaque replacement

14.1 None

15 Sections 27, 28, 29, 30 & 31 Formal Protections

15.1 None

16. Section 29: Proposed provincial protection for discussion

16.1 None

17. Proposed Exemptions

17.1 None

18. Conservation Body Registration

18.1 None

19. Amendment of conservation body boundaries

19.1 None

20. Surveys/Inventories

20.1 Stofbergfontein Survey Report (NM)

Cover Letter, Survey Report and Building Guidelines

Mr Jonathan Windvogel gave the presentation.

Ms Jane Prinsloo and Dr Stephen Townsend, were present and took part in the discussion.

DISCUSSION

Matter to be discussed under admin items :

- The survey report was submitted by the Stofbergfontein Home Owners Association.
- The application is for approval of the survey report and confirmation of the proposed gradings.

RECOMMENDATION

The Committee resolved to undertake a site visite to investigate the proposed gradings in the survey.

In addition, the Committee requires the following information from the applicant :

1. Evidence of compliance with the guidelines for consultation in terms of S.30 of the NHRA.
2. Acknowledgement of layering of heritage significance of the site and its broader context.

JW

21. Other

21.1 None

22. Adoption of Resolutions and Decisions

The Committee unanimously adopted the decisions and resolutions, with JL proposing and LM seconding the proposal

23. Date of next meeting:

7th May,2026

24. CLOSURE: 14:16

MINUTES APPROVED AND SIGNED BY:

mt

12 May 2026

CHAIRPERSON _____ DATE _____

SECRETARY _____ DATE _____

APPROVED