

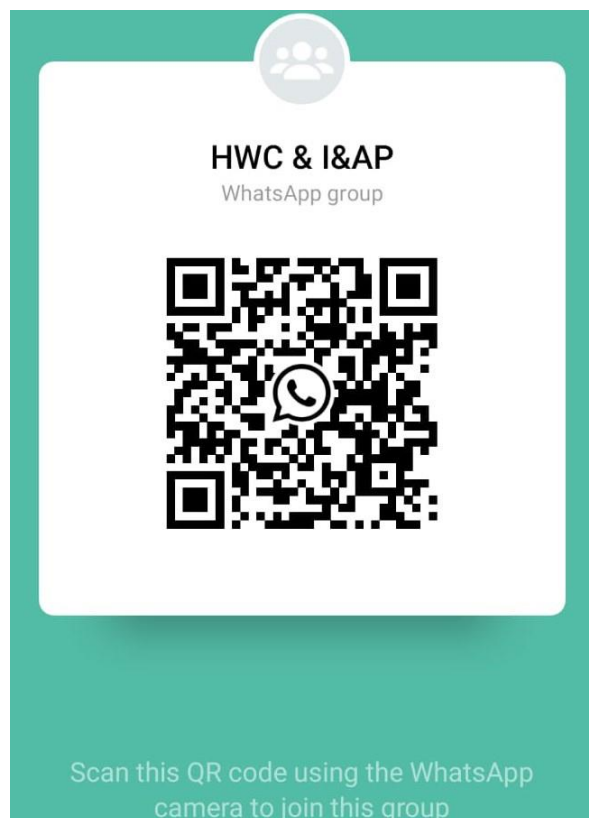


MEETING OF HERITAGE WESTERN CAPE'S BUILT ENVIRONMENT AND LANDSCAPE PERMIT COMMITTEE (BELCOM) DATE: WEDNESDAY, 31 JANUARY 2024 TIME: 08:30

The meeting will be held online via *Microsoft Teams* (<https://teams.microsoft.com/downloads>)

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to ceoheritage@westerncape.gov.za no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *Whatsapp* group on the day:



Follow this link to join the WhatsApp group:
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.

RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

AGENDA					
Item	Case No	Subject	Reference	Case Officer	Matter
1	Opening				
2	Attendance				
3	Apologies				
4	Approval of the agenda				
4.1	Dated 31 January 2024				
5	Approval of the previous minutes				
5.2	Dated 11 December 2023				
6	Disclosure of conflict of interest and acceptance of the code of conduct				
6.1	Rescusals				
7	Confidential Matters				
8	Administration Matters				
8.1	Outcome of the Appeals and Tribunal Committees				
8.2	Report back on Stop Works Orders and Charges				
8.3	Formal Protection of Buildings refused for Demolition				
8.4	Compulsory Repair Orders follow up				
8.5	Time Out Market, V&A Waterfront: Monthly Heritage Report 5 & 7 (SJ)				
9	Standing Items				
9.1	Report back on Closeout Reports				
9.2	Report back on Council Meetings				
9.3	Discussion of Agenda				
9.4	Proposed Site Inspections				
9.4.1	Muizenberg Train Station - RE of Erf 87114, 181 Main Road, Muizenberg				
9.5	Site Inspections Undertaken				
10	Appointments				
10.1	None				
MATTERS TO BE DISCUSSED					
11	PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS				
TIME SLOT: 09:00 - 09:20					
11.1	HWC23062306RG062 6	Proposed Additions and Alterations on Erf 2231, 165 Main Road, Paarl	HM / CAPE WINELANDS / DRAKENSTEIN / PAARL / ERF 2231	Sneha Jhupsee	Matter Arising
TIME SLOT: 09:20 - 09:40					
12	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 09:40 - 10:00					
12.1	HWC23052314CH101 7	Proposed Total Demolition on Erf 7799, 24 New Street, Martinville, Somerset West	HM/ CAPE TOWN METROPOLITAN/ SOMERSET WEST/ ERF 7799	Chane Herman	New Matter
TIME SLOT: 10:00 - 10:20					
12.2	HWC23111408	Proposed Total Demolition on Erf 173935, 4 Abingdon Road, Kenilworth	HM/ CAPE TOWN METROPOLITAN/ KENILWORTH/ ERF 17935	Khanyisile Bonile	New Matter
13	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS AND ADDITIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 10:20 - 10:40					
13.1	HWC23102506CN10 25	Proposed Additions and Alterations on RE of Erf 54809, 6 Phyllis Road, Claremont	HM / CAPE TOWN METROPOLITAN / CLAREMONT / RE OF ERF 54809	Corne Nortje	New Matter
TIME SLOT: 10:40 - 11:00					
13.2	HWC23010306CH011 9	Proposed Additions and Alterations on Erf 65048, 24 Gibson Road, Kenilworth	HM/ CAPE TOWN METROPOLITAN/ KENILWORTH/ ERF 65048	Chane Herman	Matter Arising

Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 11:00 - 11:20					
13.3	HWC23112005SJ1122	Proposed Deviations to Permitted Additions and Alterations on Erf 24306, Corner Mcfarlane & Main Street, Paarl	HM / CAPE WINELANDS / DRAKENSTEIN / PAARL / ERF 24306	Sneha Jhupsee	Matter Arising
TIME SLOT: 11:20 - 11:40					
13.4	HWC23012709SJ0130	Detail design for Union Castle Building on Erf 149294-RE, Dock Road, Pierhead Precinct, V&A Waterfront	HM / CAPE TOWN METROPOLITAN / V&A WATERFRONT / ERF 149294-RE	Sneha Jhupsee	Matter Arising
TIME SLOT: 11:40 - 12:00					
13.5	HWC23091907CN1123	Proposed Additions and Alterations on Remainder of Erf 27135, 20 Trill Road, Observatory	HM / CAPE TOWN METROPOLITAN / OBSERVATORY / REMAINDER OF ERF 27135	Corne Nortje	Matter Arising
TIME SLOT: 12:00 - 12:20					
13.6	HWC23103012CN1031	Proposed Additions, Alterations and Partial Demolition on Erf 54815, 44 Herschel Road, Claremont	HM / CAPE TOWN METROPOLITAN / CLAREMONT / ERF 54815	Corne Nortje	Matter Arising
LUNCH TIME: 12:20 - 12:40					
TIME SLOT: 12:40 - 13:00					
13.7	HWC23083008CN0901	Proposed Additions and Alterations on Erf 172010, Beach Road, Muizenberg, Empire West Building	HM / CAPE TOWN METROPOLITAN / MUIZENBERG / ERF 172010	Corne Nortje	Matter Arising
TIME SLOT: 13:00 - 13:20					
13.8	HWC23071003KB0926	Proposed Alterations and Additions on Erf 47118, 79 Campground Road, Rondebosch	HM / CAPE TOWN METROPOLITAN / RONDEBOSCH / ERF 47118	Corne Nortje	Matter Arising
TIME SLOT: 13:20 - 13:40					
13.9	HWC23091511CH1009	Proposed Additions and Alterations on Erf 102, 3 Princess Road, Fresnaye	HM/ CAPE TOWN METROPOLITAN/ FRESNAYE/ ERF 102	Chane Herman	Matter Arising
TIME SLOT: 13:40 - 14:00					
13.10	HWC23082417SJ1019	Proposed Additions and Alterations on Erf 1649, 3 Mutley Road, Sea Point	HM / CAPE TOWN METROPOLITAN / SEA POINT / ERF 1649	Sneha Jhupsee	Matter Arising
14	HERITAGE AREAS: SECTION 31 APPLICATIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 14:00 - 14:20					
14.1	HWC23112101SJ1123	Proposed Additions and Alterations on Erf 2100, Banana Cottage, 20 De Bruyn Street, Stanford	HM / OVERBERG / OVERSTRAND / STANFORD / ERF 2100	Sneha Jhupsee	New Matter
15	PROVINCIAL PROTECTION: SECTION 29 PERMIT				
Item	Case No	Subject	Reference	Case Officer	Matter
15.1	None				
16	PROVINCIAL PROTECTION: SECTION 29 REFUSAL				
Item	Case No	Subject	Reference	Case Officer	Matter
16.1	None				
17	HERITAGE REGISTER: SECTION 30 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
17.1	None				
18	PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
18.1	None				

19	REQUEST FOR OPINION / ADVICE				
Item	Case No	Subject	Reference	Case Officer	Matter
19.1	None				
20	OTHER				
Item	Case No	Subject	Reference	Case Officer	Matter
20.1	None				
21	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting		
22	DATE OF NEXT MEETING		28-Feb-24		
23	CLOSURE				