

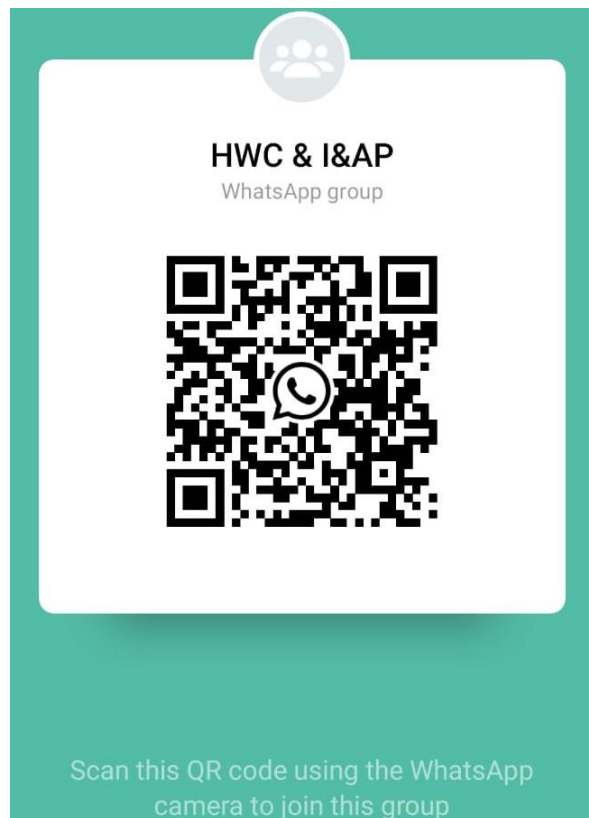


# MEETING OF HERITAGE WESTERN CAPE'S BUILT ENVIRONMENT AND LANDSCAPE PERMIT COMMITTEE (BELCOM) DATE: WEDNESDAY, 24 APRIL 2024 TIME: 08:30

The meeting will be held online via *Microsoft Teams* (<https://teams.microsoft.com/downloads>)

To be a participant in the meeting, kindly email the agenda item number and the contact details (email address and cellphone number) of the attendee to [ceoheritage@westerncape.gov.za](mailto:ceoheritage@westerncape.gov.za) no later than 24hrs ahead of the scheduled meeting.

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *Whatsapp* group on the day:



Follow this link to join the WhatsApp group:  
<https://chat.whatsapp.com/IJzuikP4jtt4fmPW7fA5X6>

**It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.**

## RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS



- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

| AGENDA                   |                                                                                                                |                                                                                                                 |                                                              |                    |                |
|--------------------------|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------|----------------|
| Item                     | Case No                                                                                                        | Subject                                                                                                         | Reference                                                    | Case Officer       | Matter         |
| 1                        | Opening                                                                                                        |                                                                                                                 |                                                              |                    |                |
| 2                        | Attendance                                                                                                     |                                                                                                                 |                                                              |                    |                |
| 3                        | Apologies                                                                                                      |                                                                                                                 |                                                              |                    |                |
| 4                        | Approval of the agenda                                                                                         |                                                                                                                 |                                                              |                    |                |
| 4.1                      | Dated 24 April 2024                                                                                            |                                                                                                                 |                                                              |                    |                |
| 5                        | Approval of the previous minutes                                                                               |                                                                                                                 |                                                              |                    |                |
| 5.2                      | Dated 14 March 2024                                                                                            |                                                                                                                 |                                                              |                    |                |
| 6                        | Disclosure of conflict of interest and acceptance of the code of conduct                                       |                                                                                                                 |                                                              |                    |                |
| 6.1                      | Rescusals                                                                                                      |                                                                                                                 |                                                              |                    |                |
| 7                        | Confidential Matters                                                                                           |                                                                                                                 |                                                              |                    |                |
| 8                        | Administration Matters                                                                                         |                                                                                                                 |                                                              |                    |                |
| 8.1                      | Outcome of the Appeals and Tribunal Committees                                                                 |                                                                                                                 |                                                              |                    |                |
| 8.2                      | Report back on Stop Works Orders and Charges                                                                   |                                                                                                                 |                                                              |                    |                |
| 8.3                      | Formal Protection of Buildings refused for Demolition                                                          |                                                                                                                 |                                                              |                    |                |
| 8.4                      | Compulsory Repair Orders follow up                                                                             |                                                                                                                 |                                                              |                    |                |
| 8.5                      | RE of Erf 2246, 163 Main Road, Paarl (Strooidak Church) - Request for extension to submit Further Requirements |                                                                                                                 |                                                              |                    |                |
| 9                        | Standing Items                                                                                                 |                                                                                                                 |                                                              |                    |                |
| 9.1                      | Report back on Closeout Reports                                                                                |                                                                                                                 |                                                              |                    |                |
| 9.2                      | Report back on Council Meetings                                                                                |                                                                                                                 |                                                              |                    |                |
| 9.3                      | Discussion of Agenda                                                                                           |                                                                                                                 |                                                              |                    |                |
| 9.4                      | Proposed Site Inspections                                                                                      |                                                                                                                 |                                                              |                    |                |
| 9.5                      | Site Inspections Undertaken                                                                                    |                                                                                                                 |                                                              |                    |                |
| 10                       | Appointments                                                                                                   |                                                                                                                 |                                                              |                    |                |
| 10.1                     | None                                                                                                           |                                                                                                                 |                                                              |                    |                |
| MATTERS TO BE DISCUSSED  |                                                                                                                |                                                                                                                 |                                                              |                    |                |
| 11                       | PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS                                                       |                                                                                                                 |                                                              |                    |                |
| 11.1                     | None                                                                                                           |                                                                                                                 |                                                              |                    |                |
| 12                       | STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION                                         |                                                                                                                 |                                                              |                    |                |
| Item                     | Case No                                                                                                        | Subject                                                                                                         | Reference                                                    | Case Officer       | Matter         |
| TIME SLOT: 09:00 - 09:20 |                                                                                                                |                                                                                                                 |                                                              |                    |                |
| 12.1                     | HWC23121303CH0223                                                                                              | Proposed Total Demolition on Erf 46748, 67 Albion Road, Rondebosch                                              | HM/ CAPE TOWN METROPOLITAN/ RONDEBOSCH/ ERF 46748            | Chane Herman       | New Matter     |
| TIME SLOT: 09:20 - 09:40 |                                                                                                                |                                                                                                                 |                                                              |                    |                |
| 12.2                     | 21030408XM0422E                                                                                                | Proposed Total Demolition & Replacement Structure on Erf 334, 21 Victoria Road, Bantry Bay (Tribunal Condition) | CAPE TOWN METROPOLITAN / BANTRY BAY / ERF 334                | Sneha Jhupsee      | Matter Arising |
| 13                       | STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS AND ADDITIONS            |                                                                                                                 |                                                              |                    |                |
| Item                     | Case No                                                                                                        | Subject                                                                                                         | Reference                                                    | Case Officer       | Matter         |
| TIME SLOT: 09:40 - 10:00 |                                                                                                                |                                                                                                                 |                                                              |                    |                |
| 13.1                     | HWC23012709SJ0130                                                                                              | Detail Design for Union Castle Building on Erf 149294-RE, Dock Road, Pierhead Precinct, V&A Waterfront          | HM / CAPE TOWN METROPOLITAN / V&A WATERFRONT / ERF 149294-RE | Sneha Jhupsee      | Matter Arising |
| TIME SLOT: 10:00 - 10:20 |                                                                                                                |                                                                                                                 |                                                              |                    |                |
| 13.2                     | HWC23061909SB0826                                                                                              | Erf 754, 8 Cheviot Place, Green Point                                                                           | HM/ CAPE TOWN METROPOLITAN / GREEN POINT / ERF 754           | Stephanie Barnardt | New Matter     |
| 14                       | HERITAGE AREAS: SECTION 31 APPLICATIONS                                                                        |                                                                                                                 |                                                              |                    |                |
| Item                     | Case No                                                                                                        | Subject                                                                                                         | Reference                                                    | Case Officer       | Matter         |
| 14.1                     | None                                                                                                           |                                                                                                                 |                                                              |                    |                |

|      |                                                  |         |                                                                   |              |        |
|------|--------------------------------------------------|---------|-------------------------------------------------------------------|--------------|--------|
| 15   | PROVINCIAL PROTECTION: SECTION 29 PERMIT         |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 15.1 | None                                             |         |                                                                   |              |        |
| 16   | PROVINCIAL PROTECTION: SECTION 29 REFUSAL        |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 16.1 | None                                             |         |                                                                   |              |        |
| 17   | HERITAGE REGISTER: SECTION 30 PROCESS            |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 17.1 | None                                             |         |                                                                   |              |        |
| 18   | PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 18.1 | None                                             |         |                                                                   |              |        |
| 19   | REQUEST FOR OPINION / ADVICE                     |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 19.1 | None                                             |         |                                                                   |              |        |
| 20   | OTHER                                            |         |                                                                   |              |        |
| Item | Case No                                          | Subject | Reference                                                         | Case Officer | Matter |
| 20.1 | None                                             |         |                                                                   |              |        |
| 21   | ADOPTION OF DECISIONS AND RESOLUTIONS            |         | Formal adoption of decisions and resolutions taken at the meeting |              |        |
| 22   | DATE OF NEXT MEETING                             |         | 30-May-24                                                         |              |        |
| 23   | CLOSURE                                          |         |                                                                   |              |        |