



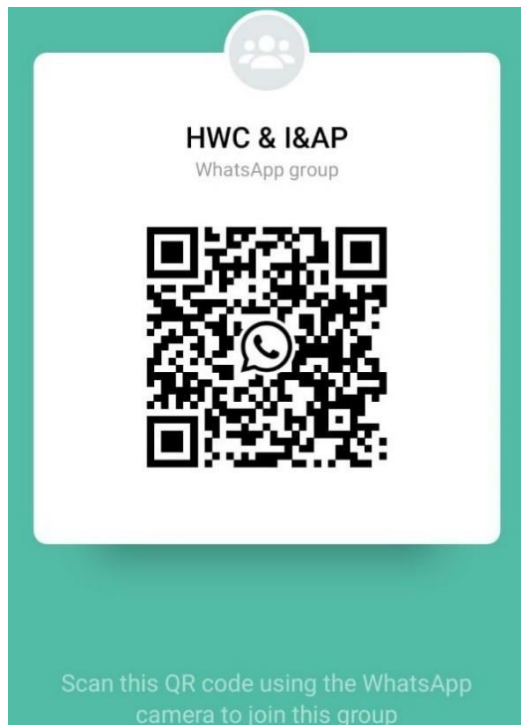
MEETING OF HERITAGE WESTERN CAPE'S BELCOM COMMITTEE

**DATE: WEDNESDAY,
17th SEPTEMBER 2025**

TIME: 08:30

VIA MICROSOFT TEAMS

In order to be updated with agenda proceedings, please use the following QR code or link to access the HWC *WhatsApp* group on the day:



Follow this link to join the WhatsApp group:

<https://chat.whatsapp.com/UzuikP4jtt4fmPW7fA5X6>

It is your responsibility to join the respective group to be kept up to date on the meeting proceedings – HWC officials will not be contacting individuals in order to advise them when to join.



RULES FOR HERITAGE WESTERN CAPE COUNCIL & COMMITTEE MEETINGS

- 1) **Engage in productive discussions:** The Chairperson will guide the meeting, and all questions and comments must be directed through the Chairperson, who will give permission to speak.
- 2) **Respect the time limit:** Parties should limit their oral representations to the time set by the Chairperson, unless the committee agrees to extend the period.
- 3) **Stay focused on the topic:** The members of the committee have already familiarized themselves with the written representations, so there's no need to repeat this information. The Chair will ask parties to focus on new information.
- 4) **Ask and answer of questions:** Members of the committee may ask questions to parties, and all responses should be made through the Chair.
- 5) **Maintain a positive atmosphere:** No cross-examination of parties by other parties is allowed, and parties should refrain from repeating information, using unbecoming language, making irrelevant or personal attacks, and focus on the heritage merits of the matter.
- 6) **Show proper conduct:** If an individual engages in misconduct, obstructs the business of a meeting, declines to withdraw any expression when asked to do so by the Chair, indulges in repetition, unbecoming language or remarks, or commits any breach of the rules, the Chair may direct them to behave properly.
- 7) **Respect the chair's decision:** If a member or non-member disregards the Chair's directions, the Chair may ask them to leave the meeting for a specified period or have them removed from the meeting.
- 8) **Encourage good behavior:** If the Chair fails to act, any member may move a motion to require the Chair to enforce proper behavior.
- 9) **Follow the Code of Conduct:** The entire Code of Conduct applies to all HWC meetings, and everyone should be mindful of their behavior and language.
- 10) **Let's work together:** The Heritage Western Cape Committee Meetings are an opportunity to work together towards building social cohesion. Let's work towards a productive and respectful meeting.

AGENDA					
Item	Case No	Subject	Reference	Case Officer	Matter
1	Opening				
2	Attendance				
3	Apologies				
4	Approval of the agenda				
4.1	Dated				
5	Approval of the previous minutes				
5.2	Dated				
6	Disclosure of conflict of interest and acceptance of the code of conduct				
6.1	Rescusals				
7	Confidential Matters				
8	Administration Matters				
8.1	Outcome of the Appeals and Tribunal Committees				
8.2	Report back on Stop Works Orders and Charges				
8.3	Formal Protection of Buildings refused for Demolition				
8.4	Compulsory Repair Orders follow up				
9	Standing Items				
9.1	Report back on Closeout Reports				
9.2	Report back on Council Meetings				
9.3	Discussion of Agenda				
9.4	Proposed Site Inspections				
9.5	Site Inspections Undertaken				
10	Appointments				
10.1	None				
MATTERS TO BE DISCUSSED					
11	PROVINCIAL HERITAGE SITE: SECTION 27 PERMIT APPLICATIONS				
11.1	None				
12	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR TOTAL DEMOLITION				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 09:00 - 09:20					
12.1	HWC25080109CN0804	Erf 45516, 3 Nursery Road, Rosebank	HM / CAPE TOWN METROPOLITAN / ROSEBANK / ERF 45516	Sofia Briel	New Matter
TIME SLOT: 09:20 - 09:40					
12.2	HWC24080116CSI0306	Erf 5573, 52 Jan Van Riebeeck Drive, Paarl	HM/ CAPE WINELANDS/ DRAKENSTEIN/ PAARL/ ERF 5573	Chiara Singh	New Matter
TIME SLOT: 09:40 - 10:00					
12.3	HWC25012412XM0729	Erf 45507, 11 Nursery Road, Rosebank	HM / CAPE TOWN METROPOLITAN / ROSEBANK / ERF 45507	Xola Mlwandle	New Matter
13	STRUCTURES OLDER THAN 60 YEARS: SECTION 34 PERMIT FOR PARTIAL DEMOLITION/ ALTERATIONS AND ADDITIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
TIME SLOT: 1040 - 11:00					
13.1	HWC25013103CN0212	Alterations & Partial Demolition Erven 31328 & 31329, 3 & 3A Hermitage Road, Rosebank	HM / CAPE TOWN METROPOLITAN / ROSEBANK / ERVEN 31328 AND 31329	Chane Herman	New Matter
TIME SLOT: 11:00 - 11:20					
13.2	HWC24091804EJV0818	Partial Demolition & Redevelopment of Erf 1061-RE, 12 Main Road, Hout Bay	HM / CAPE TOWN METROPOLITAN / HOUT BAY / ERF 1061 REMAINDER	Emily-Jane Vowles	Matter Arising
14	HERITAGE AREAS: SECTION 31 APPLICATIONS				
Item	Case No	Subject	Reference	Case Officer	Matter
14.1	None				

15	PROVINCIAL PROTECTION: SECTION 29 PERMIT				
Item	Case No	Subject	Reference	Case Officer	Matter
15.1	None				
16	PROVINCIAL PROTECTION: SECTION 29 REFUSAL				
Item	Case No	Subject	Reference	Case Officer	Matter
16.1	None				
17	HERITAGE REGISTER: SECTION 30 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
17.1	None				
18	PUBLIC MONUMENTS & MEMORIALS: SECTION 37 PROCESS				
Item	Case No	Subject	Reference	Case Officer	Matter
18.1	None				
19	REQUEST FOR OPINION / ADVICE				
Item	Case No	Subject	Reference	Case Officer	Matter
19.1	None				
20	OTHER				
Item	Case No	Subject	Reference	Case Officer	Matter
20.1	None				
21	ADOPTION OF DECISIONS AND RESOLUTIONS		Formal adoption of decisions and resolutions taken at the meeting		
22	DATE OF NEXT MEETING		15-Oct-25		
23	CLOSURE				