

APPROVED MINUTES THE MEETING OF HERITAGE WESTERN CAPE, APPEALS COMMITTEE
HELD ON WEDNESDAY, 15th July 2026, MICROSOFT TEAMS, SCHEDULED FOR 08:30

1. Opening and Welcome

The Chairperson, Mr Gregory Ontong, officially opened the meeting at 08:32 and welcomed everyone present.

2. Attendance

Committee Members:

Mr Gregory Ontong (GO)
Ms Corlie Smart (CSm)
Dr André van Graan (AvG)
Mr Peter Büttgens (PB)
Mr Mike Scurr (MSc)

Members of Staff:

Ms Nosiphiwo Tafeni (NT)
Ms Penelope Meyer (PM)
Ms Corne Alexander (CA)
Ms Chloe Petrus (CP)
Ms Jwalane Lekama (JL)
Ms Chiara Singh (CSI)
Mr Yunus Ogier (YO)
Ms Stephanie Barnardt (SB)
Emily Vowles (EJV)
Ms Sofia Vy Menell Briel (SVMB)
Mr Ruan Brand (RB)
Xola Mlwandle (XM)

Visitors:

None

3. Apologies

None

4. Code of Conduct

All members indicated their acceptance of the Code of Conduct and commitment to abide to it.

5. Approval of Agenda dated 15th July 2026.

- 5.1** The Committee resolved to approve the agenda dated 15th July 2026. CSm moved to adopt the approval of the agenda and AvG seconded.

6. Disclosure and Conflicts of Interest

- 6.1** None

7. Approval previous of Minutes dated 10th June 2026.

- 7.1 The Committee resolved to approve the Minutes dated 10th June 2026. AvG moved to adopt the Minutes as accurate and CSm seconded.

8. Confidential Matters

- 8.1 None

9. Administrative Matters

9.1 Outcome of the Tribunal and Recent Court Decisions

PM

9.2 Report back from HWC Council
None.

9.3 Site Visits undertaken/Site Inspection Report(s)
9.3.1

9.4 Potential Site Visit

- 9.4.1 Erf: 2067, 75 Kloof Street, Fresnaye

- 9.4.2 Erf 96982, 10 Dumbarton Road, Rondebosch

Date of the site inspection is 4 August 2026. Attendance Mr Mike Scurr, Dr André van Graan and Mr Peter Büttgens

9.5 Discussion of attendance at any upcoming Tribunal meetings

- 9.5.1 None

9.6 Discussion of the Agenda

- 9.6.1 None.

9.7 Appointments

- 9.7.1 None.

MATTERS TO BE DISCUSSED

10 Matters Arising

- 10.1 None

11 New Matters

- 11.1 Erf: 2067, 75 Kloof Street, Fresnaye
HM / CAPE TOWN METROPOLITAN/ FRESNAYE / ERF 2067
Case No: 27072SB0116

Appeal against a decision taken at the HOMs meeting

HELD OVER

The matter was held over to the next meeting. The Committee resolved to undertake a site inspection.

SB

- 11.2 Erf 96982, 10 Dumbarton Road, Rondebosch
HM / CAPE TOWN METROPOLITAN/ RONDEBOSCH/ ERF 96982
Case No: 27636XM0304

Appeal against a decision taken at the HOMs meeting.

HELD OVER

The matter was held over to the next meeting. The Committee resolved to undertake a site inspection.

XM

12. Other Matters: For Noting

12.1 None

13. Proposed next date of the meeting to be held online: 12th August 2026.

14. Adoption of decisions and resolutions

The Committee unanimously adopted the decisions and resolutions, with CSm proposing and AvG seconding the proposal.

Closure: The meeting was adjourned at 11:11

MINUTES APPROVED AND SIGNED BY:

CHAIRPERSON  Text DATE 5 September 2026

SECRETARY _____ DATE _____ 2026