

BURIAL GROUNDS, GRAVES, AND EXHUMATION

APPLICATION FOR A PERMIT IN TERMS OF: Section 27/ Section 36

DESTROY, DAMAGE, EXCAVATE, ALTER, EXHUME OR REMOVE FROM ITS ORIGINAL POSITION OR OTHERWISE DISTURB GRAVES OR ANY BURIAL GROUND OR PART THEREOF WHICH CONTAINS SUCH GRAVES. Making an incorrect statement or providing incorrect information may result in all or part of the application having to be reconsidered by HWC in the future, or submission of a new application.

IN ORDER FOR THE APPLICATION TO BE CONSIDERED, ALL SECTIONS OF THE APPLICATION FORM MUST BE COMPLETED

HERITAGE WESTERN CAPE REFERENCE NO., AS PROVIDED DURING SCRUTINY:

SECTION A

PLEASE TICK THE APPROPRIATE BOX

<input type="checkbox"/>	The work as applied for has not started .
<input type="checkbox"/>	The work as applied for has started (<i>Attention is drawn to Section 51 of the NHRA</i>). <i>As-built plans indicated the work undertaken and must be submitted which clearly identifies the contraventions and work yet to be undertaken.</i>
<input type="checkbox"/>	The work as applied for has been completed (<i>Attention is drawn to Section 51 of the NHRA</i>). <i>As-built plans must be submitted which clearly identifies the contraventions.</i>
<input type="checkbox"/>	Deviation from an existing permit for work yet to be undertaken
<input type="checkbox"/>	Minor Works are only processed at the discretion of Heritage Western Cape, in instances where the work being undertaken will not impact on the significance of a structure or its surrounds identified as having significance. Please refer to HWC's webpage https://www.hwc.org.za to review the Requirements for Minor Works applications.
<input type="checkbox"/>	Emergency applications are only accepted at the discretion of Heritage Western Cape in terms of Regulation No. 3(8) of HWC's regulations published on 29 August 2003.
<input type="checkbox"/>	Extension of a permit; Date of current permit: (dd/mm/yy): _____ <i>(The current permit must be attached. Extensions are only granted when the existing permit has not lapsed).</i>
<input type="checkbox"/>	The site has a Heritage Agreement / Conservation Management Plan / Maintenance Management Plan in place (please attach)

DETAILS OF SITE, PLACE OR STRUCTURE

Physical address of site: _____

Erf No or Farm Name and No.: _____

GPS Coordinates: _____

Type of site, place, or structure (indicate by means of a cross in the appropriate space(s) below):

- Provincial Heritage Site** (or a previously declared national monument in terms of the National Monuments Act, 1969) in terms of Section 27, **or a provisionally protected heritage site** in terms of Section 29 of the National Heritage Resources Act (1999).
- Single Burial
- Unofficial burial ground (i.e on a farm or privately owned land)
- Grave located on a church
- Unknown

SECTION B

NAME AND DETAILS OF APPLICANT

Name: _____

Identity number of applicant: _____

Company / Capacity: _____

Address and postal code: _____

Cellular phone number: _____

E-mail: _____

Signature: _____ Date: _____

DETAILS OF COLLABORATING INSTITUTION

Name of Institution: _____

Head of Institution: _____

Address and postal code: _____

Cellular phone number: _____

E-mail: _____

Declaration: I, _____ am fully aware of this application and accept its contents and declare that I intend to undertake the actions as proposed in this application.

Signature: _____ Date: _____

SECTION C

PROPOSED TYPE OF ACTION

	Analysis		Dating
	Development of the site		Excavation
	Disturbance		Removal from its original or current position
	Collection		Other (please specify):
	The use of excavation equipment that assists in the detection or recovery of metals or archaeological material or objects (If relevant, provide a motivation for the use of mechanical excavation equipment or any equipment that assists in the detection or recovery of metal or archaeological material or objects.)		

DESCRIPTION OF THE EXCAVATION SITE – Provide a short description of the site’s history

DESCRIBE THE PURPOSE OF THE DESTRUCTION / ALTERATION / DAMAGE – (i.e., for academic study, investigation, recovery etc.

MOTIVATION FOR PROPOSED ACTION/S – Provide a brief motivation in terms of heritage grounds and the necessity of the exhumation or rescue of human remain/s

PREVIOUS HWC APPLICATIONS APPLICABLE TO THE SITE – Provide details of any previous applications submitted to HWC on the site.

HWC Reference No.	NHRA Section	Summary of Proposal	Application Status (Approved, Not Approved, Pending)	Permit / Record of Decision Date

SECTION D

PUBLIC CONSULTATION

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that the registered conservation bodies are informed and provided 30 days to provide comment when applications are received for specific geographical areas or categories of heritage resources in terms of Section 25(10) of the National Heritage Resources Act, 1999. Please find the list of registered conservation bodies for the Western Province on our website: <https://www.hwc.org.za/conservation-bodies>

INTERESTED AND AFFECTED PARTY / CONSERVATION BODY LIST

Name	Email	Response Provided Within The 30 Day Period: Yes or No	Date of Initiation of Consultation Period

PLEASE NOTE

Applications are considered to be public documents and are open to public scrutiny. Should you wish for your application to be kept confidential, please motivate your request on a separate sheet attached to your application form.

For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).