

APPLICATION FOR A PERMIT IN TERMS OF: Section 27/ Section 28/ Section 29/ Section 31/Section 34

TO DESTROY, DAMAGE, DEFACE, EXCAVATE, ALTER, OR REMOVE FROM ITS ORIGINAL POSITION, SUBDIVIDE, CHANGE THE PLANNING STATUS, OF A PROVISIONALLY PROTECTED AREA OR A HERITAGE AREA, AND/ OR ALTER OR DEMOLISH ANY STRUCTURE OR PART OF A STRUCTURE OLDER THAN 60 YEARS

Making an incorrect statement or providing incorrect information may result in all or part of the application having to be reconsidered by HWC in the future, or submission of a new application.

IN ORDER FOR THE APPLICATION TO BE CONSIDERED, ALL SECTIONS OF THE APPLICATION FORM MUST BE COMPLETED

HERITAGE WESTERN CAPE REFERENCE NO., AS PROVIDED DURING SCRUTINY:

SECTION A

PLEASE TICK THE APPROPRIATE BOX

<input type="checkbox"/>	The work as applied for has not started .
<input type="checkbox"/>	The work as applied for has started (<i>Attention is drawn to Section 51 of the NHRA</i>). <i>As-built plans indicated the work undertaken and must be submitted which clearly identifies the contraventions and work yet to be undertaken.</i>
<input type="checkbox"/>	The work as applied for has been completed (<i>Attention is drawn to Section 51 of the NHRA</i>). <i>As-built plans must be submitted which clearly identifies the contraventions.</i>
<input type="checkbox"/>	Deviation from an existing permit for work yet to be undertaken
<input type="checkbox"/>	Minor Works are only processed at the discretion of Heritage Western Cape, in instances where the work being undertaken will not impact on the significance of a structure or its surrounds identified as having significance. Please refer to HWC's webpage https://www.hwc.org.za to review the Requirements for Minor Works applications.
<input type="checkbox"/>	Emergency applications are only accepted at the discretion of Heritage Western Cape in terms of Regulation No. 3(8) of HWC's regulations published on 29 August 2003.
<input type="checkbox"/>	Extension of a permit; Date of current permit: (dd/mm/yy): _____ <i>(The current permit must be attached. Extensions are only granted when the existing permit has not lapsed).</i>
<input type="checkbox"/>	The site has a Heritage Agreement / Conservation Management Plan / Maintenance Management Plan in place (please attach)
<input type="checkbox"/>	Advice

Physical address of site: _____

Erf No or Farm Name and No.: _____

Type of site, place, or structure (indicate by means of a cross in the appropriate space(s) below):

Provincial Heritage Site (or a previously declared national monument in terms of the National Monuments Act, 1969) in terms of Section 27, **a provisionally protected heritage site** in terms of Section 29 of the National Heritage Resources Act (1999) or a **Protected Area** in terms of Section 28.

Structure to be altered, demolished, a new proposed structure, change of planning status within **a declared Heritage Area (Section 31)**.

Structure older than 60 years (**Section 34**).

SECTION B

NAME AND DETAILS OF APPLICANT

Name: _____

Identity number of applicant: _____

Company / Capacity: _____

Address and postal code: _____

Cellular phone number: _____

E-mail: _____

Signature: _____ Date: _____

REGISTERED OWNER OF PROPERTY

Name: _____

Identity number of applicant: _____

Address and postal code: _____

Cellular phone number: _____

E-mail: _____

Declaration: I, _____ am fully aware of this application and accept its contents and declare that I intend to undertake the actions as proposed in this application.

Signature: _____ Date: _____

iLifa leMveli leNtshona Koloni
Erfenis Wes-Kaap
Heritage Western Cape

SECTION C

PROPOSED TYPE OF ACTION

	Total Demolition		Partial Demolition
	Additions		Alteration
	Restoration		Excavation (Section 27 / 29 / 31)
	Landscaping (Section 27 / 29 / 31)		Remove from its original or current position (Section 27 / 29 / 31)
	Rezoning (Section 27 / 29 / 31)		Consolidation (Section 27 / 29 / 31)
	Subdivision (Section 27 / 29 / 31)		Other (please specify):

MINOR WORKS

Minor Works applications are only processed at the discretion of HWC in instances where the work being undertaken will not impact on the significance of a structure or its surrounds identified as having significance.

Please refer to HWC's webpage <https://www.hwc.org.za> to review the Requirements for Minor Works applications.

	Maintenance		Repair
	Internal Alteration		External Alteration
	Minor Addition		Activity / Event (Section 27)
	Restoration		Shopfitting
	Fabric Analysis		Signage (Section 27 / 28/ 29 / 31)
	Rezoning (Section 27 / 28/ 29 / 31)		Consolidation (Section 27 / 28/ 29 / 31)
	Subdivision (Section 27 / 28/ 29 / 31)		Other (please specify):

DETAIL OF PROPOSED ACTION/S

Provide a short description of the proposed action, and accompanying documents

ESTIMATED CONSTRUCTION COST AND/ OR VALUE OF DEVELOPMENT UPON COMPLETION: R _____

DRAWING REFERENCE NUMBERS

Title of Drawing	Drawing Number	Date of Drawing	Revision No.	Drawn By

MOTIVATION FOR PROPOSED ACTION/S

Provide a full motivation with reference to conservation policies, principles and/or any other additional detail.

PREVIOUS HWC APPLICATIONS APPLICABLE TO THE SITE

Provide details of any previous applications submitted to HWC on the site.

HWC Reference No.	NHRA Section	Summary of Proposal	Application Status (Approved, Not Approved, Pending)	Permit / Record of Decision Date

SECTION D

PUBLIC CONSULTATION

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that the registered conservation bodies are informed and provided 30 days to provide comment when applications are received for specific geographical areas or categories of heritage resources in terms of Section 25(10) of the National Heritage Resources Act, 1999. Please find the list of registered conservation bodies for the Western Province on our website: <https://www.hwc.org.za/conservation-bodies>

INTERESTED AND AFFECTED PARTY / CONSERVATION BODY LIST

Name	Email	Response Provided Within The 30 Day Period: Yes or No	Date of Initiation of Consultation Period

PLEASE NOTE

Applications are considered to be public documents and are open to public scrutiny. Should you wish for your application to be kept confidential, please motivate your request on a separate sheet attached to your application form.

For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).

iLifa leMveli leNtshona Koloni
Erfenis Wes-Kaap
Heritage Western Cape