



APPLICATION FOR A PERMIT: Section 27/ Section 29/ Section 31/Section 34

**TO DESTROY, DAMAGE, DEFACE, EXCAVATE, ALTER OR REMOVE FROM ITS ORIGINAL POSITION, SUBDIVIDE,
CHANGE THE PLANNING STATUS, OF A PROVISIONALLY PROTECTED OR A HERITAGE AREA
AND/ OR
ALTER OR DEMOLISH ANY STRUCTURE OR PART OF A STRUCTURE OLDER THAN 60 YEARS**

Heritage Western Cape Reference No:

To be completed by
applicant

<i>FOR OFFICE USE ONLY</i>
<i>GRADING</i>

PRESCRIBED FEE PAID: PROOF OF PAYMENT YES

Application for a permit

Re-application for permit

Date of previous permit: (dd/mm/yy): _____

Extension of an existing permit

Date of current permit: (dd/mm/yy): _____

(The current permit must be attached, extensions are only granted when the existing permit has not lapsed)

DETAILS OF SITE, PLACE OR STRUCTURE

Physical address of site: _____

Erf/Stand/Farm name and number: _____

Type of site, place or structure (indicate by means of a cross in the appropriate space(s) below):

- Provincial heritage site (or a previously declared national monument in terms of the National Monuments Act, 1969) or a provisionally protected place (previously a provisionally declared national monument in terms of the National Monuments Act, 1969 (section 27) or a provisionally protected heritage site in terms of Section 29 of the National Heritage Resources Act (1999).
- Structure to be altered, demolished, a new proposed structure within a Heritage Area (Section 31)
- Structure older than 60 years (Section 34)

NAME AND ADDRESS OF APPLICANT

Name: _____

Identity number of applicant: _____

Company: _____

Address: _____ Postal code: _____

Cellular phone number: _____ Alternative Number: _____

E-mail: _____

Signature: _____ Date: _____

REGISTERED OWNER OF PROPERTY: (if the applicant is not the registered owner of the property; or if the application is made on behalf of the registered owner, a power of attorney must be attached)

Name: _____

Identity number of applicant: _____

Address: _____ Postal code: _____

Cellular phone number: _____ Alternative Number: _____

E-mail: _____

Declaration: I, _____ am fully aware of this application and accept its contents and declare that I intend to undertake to the actions as proposed in this application.

Signature: _____ Date: _____

PROPOSED TYPE OF ACTION (indicate by means of a cross in the appropriate block(s) below):

Type of work (Destroy, damage, deface, excavate, alter or remove from its original position):

- Total Demolition
- Partial Demolition
- Additions to existing structures
- Restoration
- Alteration
- Excavation
- Landscaping
- Remove from its original or current position
- Other; please describe: _____

Subdivide or change planning status: Consolidation Subdivision Rezoning

DETAIL OF THE ACTION PROPOSED (Provide a short description of the proposed action which must be supported by accompanying documentation)

DRAWING REFERENCE NUMBERS AND DATES (Please list all drawing reference numbers, including revision numbers, and the dates of the drawings.)

Drawing reference number	Date of drawing	Version	Title of drawing

MOTIVATION FOR PROPOSED ACTION (Motivate fully, with reference to conservation policy and/or principles, where appropriate. This space may also be used for additional details required above.)

CONSULTATION Public Consultation is required in terms of the HWC Public Consultation Guidelines

Conservation bodies

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that registered conservation bodies are informed and provided with 30 days to comment when applications are received for particular geographical areas or categories of heritage resources in terms of section 25(1) of the National Heritage Resources 1999. Please find the list of registered conservation bodies on our website: <http://www.hwc.org.za/conservation-bodies>.

PLEASE NOTE

Unless the applicant and the registered owner sign the application form, the form will not be processed by HWC. Applications are considered to be public documents and are open to public scrutiny. Should you wish your application to be kept confidential, please motivate your request on a separate sheet attached to your application form. For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).

PLEASE ENSURE THAT ALL ADDITIONAL DOCUMENTS REQUIRED (see *HWC Checklist for Applications*) ARE ATTACHED TO THIS APPLICATION FORM PRIOR TO SUBMISSION. Please visit www.hwc.org.za for more information.

